

TÉLÉVIE MINI-GUIDE CALL 2024

French version: <u>click here</u>.

1. SCHEDULE

Opening of the call: MONDAY 29TH JANUARY 2024 on e-space for the online submission.

INSTRUMENTS		TÉLÉVIE CALL 2024 ELECTRONIC VALIDATION DEADLINES ¹ ON E-SPACE		
		MAIN PROMOTER	CO-PROMOTERS	Rector
<u>Standard Télévie</u>	TLV	Wednesday 28 th February	Monday 4 th March at 2 p.m.	Thursday 7 th March
<u>Télévie Research</u> <u>Project</u>	PDR-TLV	at 2 p.m.*		
		APPLICANT	PROMOTER	at 2 p.m.
<u>Grant F.R.S-FNRS -</u> <u>Télévie</u> Renewal	Grant- Ren	Wednesday 28 th February at 2 p.m.*	Monday 4 th March at 2 p.m.	

^{*}Please note that this is a **fixed deadline** and the applicant will not be able to edit, save or submit the application once this deadline has passed. Please make sure that it is submitted in advance.

The F.R.S.-FNRS will give Doctoral Researchers who may be granted with a renewal (GRANT-REN) access to the electronic form via the <u>e-space</u> application.

The decision to allocate the grants will be made by the Board of Trustees of the F.R.S.-FNRS in June 2024. Télévie projects will start on 1st October 2024.

2. Instruments

Télévie Call instruments are featured in the table below.

	Duration	Budget	Features	
Télévie		No limita- tion	Single or cross-university project Personnel ² Full-time Ph.D. student (no CV required) Part-time Applicant to a Clinical Ph.D. (no CV required)	Employer F.R.SFNRS Hospital
	1 year or 2 years		 Identified postdoc requested for 2 years Identified part-time Postdoctoral Clinical Specialist requested for 2 years 	F.R.SFNRS and/or University Hospital
			 Non-doctoral Researcher Technician Operating Equipment³ 	University University

¹ All times are Brussels local time.

² Certain categories of personnel are subject to an annual limit referred under section 4.7.

³ Only small equipment relevant to carry out the project will be considered.

	Duration	Budget	Features	
Télévie Research Project PDR-TLV	Duration 2 years	Max. €250k ⁴	Ambitious cross-university project Personnel Min. 1 Ph.D. student requested for the project: Full-time Ph.D. student Part-time Applicant to a Clinical Ph.D. Identified postdoc requested for 2 years Identified part-time Postdoctoral Clinical Specialist requested for 2 years Non-doctoral Researcher Technician	Employer University Hospital University Hospital University University
			OperatingEquipment: €200k max. for the duration of the pr	oject

<u>For all categories of personnel</u> to be recruited as part of the PDR-TLV, the promoter shall contact the relevant department of their university to determine their status and obtain an estimate of the total personnel costs involved based on the scientific seniority. **Those amounts cannot be changed after submitting the application**. Additionally, certain categories of personnel are subject to an annual limit referred under section 4.7.

3. Changes compared to Call 2023

3.1 Removal of caps on certain expenses:

- for personnel costs under the categories of Non-doctoral Researcher and Technician (decision of the F.R.S.-FNRS Board of Trustees on 24th April 2023).

4. SPECIFIC REMARKS

4.1 Justification in case of multiple Standard Télévie applications

A promoter who submits multiple Standard Télévie applications within the same call will have to justify them by showing either the links between the different projects or the differences among the submitted applications.

4.2 PDR-TLV accumulation rules

The number of applications that can be submitted within a call as a main promoter is limited to a single application for the PDR-TLV instrument.

Promoters in charge of an ongoing PDR-TLV may only apply for a new PDR-TLV application as from the second year of funding.

4.3 Involvement of CHU partners

The following measure applies to PDR-TLV.

University hospitals, clinics or hospital departments, hereafter referred to as "CHU", provide specific services to university researchers to carry out projects funded by the F.R.S.-FNRS.

To best use the funds allocated to scientific research the F.R.S.-FNRS enables researchers to include, as research partners, the CHU actively participating in the research project provided that these partner institutions are considered as entities affiliated with the host university receiving the funding requested.

In this respect, the F.R.S.-FNRS enables the university to declare the costs strictly generated by the CHU to carry out the funded project. The university is responsible for the CHU's

⁴ On an annual average for the duration of the project.

compliance to regulations applying to beneficiaries of F.R.S.-FNRS funding, as well as to relevant tax regulations.

To proceed, the researcher **must imperatively** detail in their application form:

- the tasks and work packages undertaken by the CHU in the template,
- the budget required to conduct these tasks under "Budget".

The researcher shall contact the relevant departments of their host university regarding the legal and financial regulations pertaining to this measure.

<u>Please note</u>: Are eligible only the hospitals, clinics or hospital departments affiliated with a university and listed in this <u>Appendix</u>.

4.4 Doctoral personnel

The identity of the doctoral personnel is not required when submitting an application. After granting and identification, the doctoral personnel shall **not be replaced in case of discontinuation.**

4.5 Limitation of postdoctoral personnel categories to 4 years max.

The F.R.S.-FNRS Board of Trustees having decided, in December 2017, that as from call 2018, all postdoctoral personnel categories would be limited to 4 years max., **the promoters are invited to check the duration for the requested renewals in these categories** in order to be in accordance with this rule.

In case the requested candidate has already benefited from 48 months of postdoctoral research, the post will be obsolete; if the project does not require any other kind of personnel, the application will be so too.

4.6 Postdoctoral personnel

The requested Postdoctoral Researcher and Postdoctoral Clinical Specialist categories **must be identified when submitting the proposal.** The <u>curriculum vitae</u> (using the provided template) shall be attached to the application. Those candidates must hold a Ph.D. delivered by 1st May of the year of the application at the latest.

The postdoctoral personnel to be recruited **must be requested for two years** and may be renewed for two years.

Postdoctoral Researcher is requested in a host laboratory different from the laboratory of the thesis supervisor, unless they can justify a two-year mobility outside of their university of origin by the deadline of validation by the academic authorities (rectors), to other research institutions in the French-speaking Community of Belgium, Dutch-speaking Community or abroad.

4.7 Personnel costs

The categories below are subject to an annual limit, calculated in proportion to the number of days worked. Limitations in force for 2025 are:

➤ Applicant to a Clinical Ph.D.	€56,300- (part time)
 Postdoctoral Clinical Specialist: Temporary doctor Permanent doctor 	€56,300- (part time) €74,300- (part time)

4.8 Operating credit allocated to researchers (Standard TLV instrument)

An operating credit may be provided for the doctoral and postdoctoral personnel according to their full-time or part-time activity, depending on the available financial resources.

5. CONTENT OF A PROPOSAL

Applicants will have the choice of writing their proposal either in French or in English.

The F.R.S.-FNRS insists on **strict compliance with the instructions given for each part of the proposal** (scientific section relevant to the instrument selected, number of pages allowed for documents to be enclosed with the application form...) and stresses again the sovereign consideration of the Scientific Commissions assessing the application file.

NOTICE: no further change or modification can be made in the proposal after the validation deadline set for the main promoter.

The application file contains the main sections described hereafter:

FORM

FRAMEWORK AND DESCRIPTION OF THE PROJECT

> TLV/PDR-TLV

- 1. References of the application (in case of funding, these data are released and made public on the <u>F.R.S.-FNRS website</u>).
 - Title in French and in English (max. 200 characters each, including spaces) and,
 - **Summary** in French and in English (max. 2,0000 characters each, including spaces).
- 2. Selection of descriptors fields
- 3. Bibliometric indicators
- 4. Scientific Curriculum vitae + Publications list⁵ of each promoter/co-promoter
- 5. Scientific section (see template)
- 6. Ethical aspects

BUDGET

> TLV/PDR-TLV

Description and justification for the resources requested:

Operating, Equipment, Personnel

SCIENTIFIC SECTION - PLEASE USE THE TEMPLATE PROVIDED FOR THAT PURPOSE

> TLV

TLV template

- 1. Brief report on previous works
- 2. Description of the project
- 3. Publications and environment of the main promoter
- 4. Publications of the other promoters
- 5. Interactions and distribution of the tasks between the main promoter and co-promoters
- 6. National/international collaborations

> PDR-TLV

PDR-TLV template

- 1. Brief report on previous works
- 2. Description of the project
- 3. Publications and environment of the main promoter
- 4. Publications of the other promoters
- 5. Interactions and distribution of the tasks between the main promoter and co-promoters
- 6. National/international collaborations

Luxemburg promoters may complete their publications list using the template provided: FR - EN.

⁵ Promoters who have been working <u>for 2 years at least</u> in institutions of the French-speaking Community of Belgium (CFB) that have set up an institutional repository (IR) must submit their publications list in a PDF format, directly created from this repository, and choose the appropriate F.R.S.-FNRS format.

6. TLV AND PDR-TLV APPLICATIONS EXAMINATION

➤ CRITERIA

Criteria that will be taken into account for the evaluation of applications are the following:

- Quality of the promoters,
- Quality of the project,
- Quality of the scientific personnel for the postdoctoral categories.

For the PDR-TLV, the adequacy of the requested budget with regard to the submitted research programme will also be evaluated. The Scientific Commission may reduce the requested budget up to a maximum of 15%. If the adequacy between the research programme and the requested budget is not justified and appears to require a reduction of more than 15%, the research programme will not be deemed fundable.

➤ ASSESSMENT OF THE DOCTORAL PERSONNEL

The CV and identity of the doctoral personnel requested are not required in the application form.

In case the opinion from the Télévie Scientific Commission is positive towards the project, CV should be submitted by the promoter, and they will be evaluated by the Bureau of the Scientific Commission via the dedicated platform e-space.

ALL DOCUMENTS, RULES AND REGULATIONS AND PRIVACY POLICY ARE AVAILABLE AT HTTPS://www.frs-fnrs.be/en/reglements-guides and https://www.frs-fnrs.be/charte-vie-privee

QUESTIONS: credits-projets@frs-fnrs.be