

## ***RULES AND REGULATIONS***

### ***TELEVIE CALL 2026***

***ADOPTED BY THE  
F.R.S.-FNRS BOARD OF TRUSTEES***

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## PREAMBLE

The Télémie (TLV) instrument is a funding scheme proposed within the framework of the annual Télémie Call for projects.

The funds allocated as part of this call come from the amounts raised through the Télémie initiative and are intended to support fundamental research in oncology.

A Télémie research project is carried out by a promoter affiliated with a university of the French-speaking Community of Belgium (CFB) or with an institution in the Grand Duchy of Luxembourg (LUX).

The TLV funding scheme covers a period of 2 years and enables applicants to request:

- One, two or three staff positions for the entire duration of the funding;
- Operating costs of up to €60,000 per staff position, to be duly justified in the application, to carry out the research project.

For Doctoral Researchers, the rules and regulations provide for a renewal procedure enabling them to complete their doctoral work within 4 years (or 6 years for Clinical Doctoral Researchers).

A promoter may request up to three staff positions per call, submitted through one, two or three applications, each application corresponding to a distinct scientific project.

In practice, the possible combinations are as follows:

- A single application requesting one, two or three staff positions;
- Two applications, each requesting one staff position, or with one of the two requesting two positions;
- Three applications, each requesting one staff position.

The administrative and financial management of funded projects is ensured by the F.R.S.-FNRS for projects carried out within a CFB university, and by the Foundation Kiwanis Luxembourg for projects carried out within a LUX institution.

### **Warning**

These regulations apply to all new applications starting from the 2026 call.

All staff recruited by the F.R.S.-FNRS within the framework of Télémie projects prior to the 2026 call are invited to consult the section dedicated to them in the 2026 Call mini-guide.

## CHAPITRE I : SCOPE

### Article 1

The present rules and regulations define the terms and conditions for the allocation, use and management of the fundings granted under the “Télévie” (TLV) instrument of the “Télévie” Call for projects organised by the Fund for Scientific Research – FNRS (F.R.S.-FNRS).

### **I- A.: OBJECTIVE**

#### Article 2

The objective of the TLV instrument is to support 2-year research projects contributing to the fight against cancer and leukaemia in children and adults.

### **I- B.: THEMATIC SCOPE**

#### Article 3

The TLV instrument supports fundamental cancer research within the field of Life and Health Sciences (SVS).

### **I- C.: FRAMEWORK**

#### Article 4

The proposed research project shall be carried out within a university of the French-speaking Community of Belgium (CFB) or within an institution of the Grand Duchy of Luxembourg (LUX) listed in the [appendix 1](#).

#### Article 5

The proposed research project is carried out by a promoter affiliated with a CFB university or a LUX institution.

The promoter is responsible for submitting an application to the F.R.S.-FNRS, in which they describe the proposed research project and request the budget required for its implementation.

If the funding is granted, the promoter takes the scientific responsibility and coordination, as well as the administrative management of the funded research project with:

- the F.R.S.-FNRS for promoters affiliated with a CFB university;
- the Fondation Kiwanis Luxembourg for promoters affiliated with a LUX institution.

#### Article 6

The proposed research project may include a university hospital (or equivalent) as a research partner (see [appendix 2](#)).

To this end, the partnership must imperatively be established at the time the project is prepared and duly detailed in the application form by filling the appropriate fields.

As a research partner, the services provided by the university hospital are funded under the same conditions as those applicable to the host institution.

If a university hospital is not included as a research partner at the time of submission, it cannot be recognised as such afterwards.

## Article 7

The promoter shall provide a list of their collaborators in the application.

These collaborators do not assume any scientific responsibility, nor do they have any administrative management role in the event of funding.

The list of collaborators serves to outline the promoter's collaboration network.

## **CHAPITRE II : APPLICATION**

### **II- A.: ELIGIBILITY CRITERIA**

#### Article 8

The promoter must be:

- either a holder of a Research Associate (CQ), Senior Research Associate (MR) or Research Director (DR) fellowship of the F.R.S.-FNRS and must genuinely carry out the fellowship by the validation deadline set for the academic authorities (rectors);
- or a promoter of an ongoing Ulysse Incentive Grant for Mobility in Scientific Research (MISU) and must genuinely carry out the fellowship by the validation deadline set for the academic authorities (rectors);
- or a researcher within a CFB university or a LUX institution listed in [appendix 1](#) and must meet all the following cumulative conditions:
  - Hold a permanent or probationary appointment to an academic or scientific position within that institution.
  - This appointment must have received final and conclusive approval from the competent body responsible for formalising this appointment, in accordance with the law or the institution's regulations, by the validation deadline set for the academic authorities (rectors).
  - The academic or scientific position must take effect no later than the validation deadline set for the academic authorities (rectors).

If the promoter holding a permanent appointment is expected to reach the legal retirement age / become professor emeritus after the validation deadline set for the academic authorities (rectors) and before the end of the funding period should the project be granted, the submission of the application shall be subject to prior approval by the Head of the institution where the research will be conducted.

A promoter holding a permanent appointment who has already reached the legal retirement age / become professor emeritus by the validation deadline set for the academic authorities (rectors) is not eligible.

#### Article 9

A research logistician of rank "A", as described by the Royal Decree of 31<sup>st</sup> October 1953 defining *le statut des agrégés, des répétiteurs et des membres du personnel scientifique des universités de l'État* is not allowed to be promoter.

## **II- B.: CUMULATIVE RULES**

### Article 10

A promoter may apply for a **maximum of three staff positions per call**, spread over one, two, or three applications. In case of multiple applications, they must concern **distinct research projects**.

### Article 11

Accumulation is allowed with all other F.R.S.-FNRS funding schemes.

## **II- C.: SUBMISSION MODALITIES**

### Article 12

The **Télévie Call** is opened **once a year** and is **published on the website** of the F.R.S.-FNRS.

The **call mini-guide** specifies the opening and closing dates of the call.

Applications must be submitted during the opening period.

Any submission outside of this period is ineligible.

### Article 13

The application shall **only be submitted on [e-space](#)**, the online platform dedicated to the calls for proposals.

An application submitted by any other means is ineligible.

### Article 14

The application must be submitted in **English**.

Any application submitted in another language is ineligible.

### Article 15

The **promoter** completes the electronic form and attaches the required annexed documents, respecting the provided instructions.

The promoter is solely responsible for the content of the application submitted to the F.R.S.-FNRS, including the accuracy and conformity of the transmitted information.

### Article 16

All submitted applications are subject to an **electronic validation in two stages**, for which deadlines are set in the call mini-guide:

- a. **The validation by the promoter** who confirms that his application file is complete.

Any application that has not been validated within the time-frame by the promoter is cancelled.

No modification or correction to the application is accepted after the deadline set for the promoter.

Once validated by the promoter, the application is transferred to the academic authorities (rectors) of their host institution for validation.

- b. The **validation by the academic authorities (rectors)**<sup>1</sup> of the promoter's institution, who accept or refuse the application in compliance with the eligibility criteria referred to in Articles 8 and 9, to which they may also apply other internal institution criteria.

## **II- D.: ADMINISTRATIVE CONTROL**

### Article 17

The F.R.S.-FNRS administration examines the applications submitted within the framework of the call based on the following provisions:

- The eligibility criteria.
- The compliance with the instructions provided.
- The presence of all the required elements.
- The eligibility of the cost categories.

The administration reserves the right to declare ineligible any application that is incomplete or non-compliant with the above provisions.

It may declare this ineligibility at any time during the process, up to the funding decision. Once ineligibility is declared, the submission process for the application concerned is immediately interrupted.

The promoter concerned will receive a justification letter informing them of the ineligibility of their application.

## **II- E.: SCIENTIFIC EVALUATION**

### Article 18

Applications are evaluated by the members of the Télémie Scientific Commission.

All general modalities relating to the evaluation of applications are set out in the Evaluation Guide.

### Article 19

The members of the Scientific Commission shall proceed with the evaluation and ranking of the applications submitted to them based on the evaluation criteria set out in Article 20.

They may also evaluate the adequacy between the requested operating budget and the proposed project, and issue recommendations regarding the budget to be allocated to each funding application.

The Scientific Commission is sovereign regarding the assessment of the submitted applications.

### Article 20

The criteria considered in the evaluation of applications are the following:

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<sup>1</sup> If an institution does not have academic authorities (rectors), the required validations can be performed by the equivalent authority within the institution, designated in accordance with the governance structure and procedures specific to that institution.

CRITÈRES	PONDÉRATION
Quality of the promoter: <ul style="list-style-type: none"> <li>• CVs and publications</li> <li>• International influence</li> <li>• Key research achievements</li> </ul>	50%
Quality of the research project: <ul style="list-style-type: none"> <li>• Originality</li> <li>• Methodology and relevance</li> <li>• Adequacy between the staff requested and the proposed project</li> <li>• Feasibility</li> <li>• Collaborations</li> </ul>	50%

#### Article 21

Open science practices may constitute a valuable element of the application (and more particularly of the CV), without being a mandatory evaluation criterion.

## **II- F.: FUNDING DECISION**

#### Article 22

F.R.S.-FNRS Board of Trustees awards the funding for projects carried out within a university of the French-speaking Community of Belgium (CFB).

The decision-making body of the Fondation Kiwanis Luxembourg awards the funding for projects carried out within a Luxembourg (LUX) institution.

They award the funding based on the ranking established by the Scientific Commission and up to the limit of available budgets. They decide on the granting or rejection and, where applicable, the amounts awarded.

#### Article 23

The decisions of the F.R.S.-FNRS Board of Trustees and the decision-making body of the Fondation Kiwanis Luxembourg are communicated following their meeting which succeeds the holding of the Scientific Commission.

#### Article 24

Following the communication of the results, the F.R.S.-FNRS administration provides the promoter with the final evaluation report.

## **CHAPITRE III : FUNDING**

### **III- A.: CHARACTERISTICS**

#### Article 25

The funding duration is 2 years.

The start date of the funding is specified in the call mini-guide.



No deferral of the funding start date is allowed.

#### Article 26

The funding includes 2 categories of eligible costs:

- **Staff costs**
- **Operating costs**

#### Article 27

The funding can cover the costs for the recruitment of staff on **one, two, or three staff positions**. Each position must be planned for the **entire duration of the project**. Each position must be justified within the framework of the proposed project, and the tasks assigned to each staff position must be clearly described.

For each staff position, the promoter may request **operating costs** up to €60,000 to allow for the execution of the proposed project. The operating budget must be duly justified in the application.

#### Article 28

The eligible staff positions are detailed in the table below:

Categories	Percentage of time	
	Part-time	Full-time
Doctoral Researcher <ul style="list-style-type: none"><li>• Grant</li><li>• Salary</li></ul>	N/A x	x x
Postdoctoral Researcher	x	x
Technical and support staff	x	x
Clinical Doctoral Researcher <sup>2</sup>	half-time	N/A
Clinical Postdoctoral Researcher <sup>2</sup>	half-time	N/A

The identity of the staff is not requested during the submission of the application.

For all staff applied for, the promoter must contact the competent department of their host institution to determine the staff's status (mobility situation, grant, salary, etc.) and their employment regime to establish a cost estimate based on their scientific seniority.

The promoter's host institution is the employer of the staff (except for clinical staff who are employed by the hospital where they carry out their clinical activities).

#### Article 29

A **Doctoral Researcher** is a researcher in training who is pursuing 3<sup>rd</sup> cycle studies leading to a Ph.D.

A Doctoral Researcher benefiting from a doctoral grant can only be recruited on a full-time basis.

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<sup>2</sup> The clinical categories are eligible for projects carried out within a university of the French-speaking Community of Belgium (CFB). For any questions concerning these clinical categories within the framework of projects carried out within a Luxembourg (LUX) institution, please contact the Fondation Kiwanis Luxembourg.

At the date of their recruitment by the host institution, the Doctoral Researcher must be enrolled in a Ph.D.:

- For projects carried out within a university of the French-speaking Community of Belgium (CFB), in compliance with the access conditions set by the CFB Decree of November 7, 2013, defining *le paysage de l'enseignement supérieur et l'organisation académique des études*.
- For projects carried out within a Luxembourg (LUX) institution, in compliance with Luxembourg legislation defining the conditions for access to the Ph.D.

The F.R.S.-FNRS draws the attention of the promoters to a provision mentioned in Article 43 according to which, in case of granting, a doctoral student recruited on a Doctoral Researcher position shall not be replaced in case of resignation.

Promoters are invited to take this rule into account when applying for and allocating staff positions within the framework of their research project.

#### Article 30

If a staff position is intended for a **Doctoral Researcher**, the promoter may submit a renewal application for a second period of 2 years to allow the finalization of its PhD. This renewal application may also be accompanied by operating costs up to €60,000, which must be justified in the application.

This second period will be granted subject to the approval by the Committee in charge of thesis monitoring.

The renewal procedure is described in Article 60.

#### Article 31

A **Postdoctoral Researcher** is a researcher holding a Ph.D. and pursuing postdoctoral-level research work.

At the date of their recruitment by the host institution, the Postdoctoral Researcher must hold a Ph.D. obtained after the defence of a thesis.

The F.R.S.-FNRS draws the attention of the promoters to the provision mentioned in Article 43 according to which, in case of granting, the same person may be recruited as a Postdoctoral Researcher for a maximum duration of 4 years.

Any renewal application for a second 2-year period must be the subject of a new application submitted for scientific evaluation.

Promoters are invited to take this rule into account when applying for and allocating staff positions within the framework of their research project.

#### Article 32

**Technical and support staff** refer to the staff participating in the scientific and technical implementation as well as the material and logistical management of the research project.

This staff may not, under any circumstances, carry out personal research work aiming at the completion of a doctoral thesis during the hours worked within the framework of this position.

### Article 33

A **Clinical Doctoral Researcher** refers to clinical staff pursuing Ph.D. studies in Medical Sciences or Pharmaceutical and Biomedical Sciences, while maintaining a part-time clinical activity in a university hospital (as defined in the Belgian federal regulations) or a university hospital department as identified by the F.R.S.-FNRS (see [appendix 2](#)), within a university of the French-speaking Community of Belgium which has a faculty of medicine offering a complete curriculum, under the supervision of a promoter.

At the date of their recruitment within the project, the Clinical Doctoral Researcher must have obtained the academic degree of Medical Doctor.

The hospital is the employer of this staff, remunerates them, and the F.R.S.-FNRS reimburses half of the full-time annual cost to the hospital, subject to an annual limit of €57,500.

The F.R.S.-FNRS draws the attention of the promoters to a provision mentioned in Article 43 according to which, in case of granting, a doctoral student recruited on a Clinical Doctoral Researcher position shall not be replaced in case of resignation.

Promoters are invited to take this rule into account when applying for and allocating staff positions within the framework of their research project.

### Article 34

If a staff position is intended for a **Clinical Doctoral Researcher**, the promoter may submit up to two renewal applications, in successive 2-year periods, to allow the finalization of the thesis work of the doctoral student recruited during these successive periods. Each renewal application may be accompanied by operating costs up to €60,000, which must be justified in the application.

These renewal applications will be granted subject to the approval of the Committee in charge of thesis monitoring.

The renewal procedure is described in Article 60.

### Article 35

A **Clinical Postdoctoral Researcher** refers to clinical staff carrying out postdoctoral-level research work, while maintaining a part-time clinical activity in a university hospital (as defined in the Belgian federal regulations) or a university hospital department as identified by the F.R.S.-FNRS (see [appendix 2](#)), in a university of the French-speaking Community of Belgium which has a faculty of medicine offering a complete curriculum, under the supervision of a promoter.

At the date of their recruitment within the project, the Clinical Postdoctoral Researcher must hold a Ph.D. in Medical Sciences or Pharmaceutical and Biomedical Sciences, obtained after the defence of a thesis.

The hospital is the employer of this staff, remunerates them, and the F.R.S.-FNRS reimburses half of the time devoted to research, subject to an annual limit of €75,800.

The F.R.S.-FNRS draws the attention of the promoters to the provision mentioned in Article 43 according to which, in case of granting, the same person may be recruited as a Clinical Postdoctoral Researcher for a maximum duration of 6 years.

Any renewal application, in successive 2-year periods, must be the subject of a new application submitted for scientific evaluation.

Promoters are invited to take this rule into account when applying for and allocating staff positions within the framework of their research project.

#### Article 36

No allowance or remuneration may be granted to the promoter within the framework of this funding to cover, compensate, or supplement their remuneration, in any form.

Consequently, any person subsidized or to be subsidized under a staff position may not act as a promoter.

#### Article 37

Subcontracting is eligible under operating costs and is limited to 20% of the total budget applied for.

An excess is authorized but subject to justification.

#### Article 38

The F.R.S.-FNRS and the Fondation Kiwanis Luxembourg policy regarding the eligibility of costs is set out in the [Practical Guide on Costs](#).

The F.R.S.-FNRS and the Fondation Kiwanis Luxembourg only reimburse eligible costs in accordance with the provisions set out in this same guide ([Practical Guide on Costs](#)).

### **III- B.: GRANTING AND TERMS OF USE**

#### Article 39

The administrative and financial monitoring after granting is the responsibility of the F.R.S.-FNRS for projects carried out within a university of the French-speaking Community of Belgium (CFB) and the Fondation Kiwanis Luxembourg for projects carried out within a Luxembourg (LUX) institution.

#### Article 40

The granted funding shall be subject to a research agreement. This agreement shall be signed by the following parties:

- **the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg**, which undertakes to allocate, for the duration of the use of the funds awarded, grants covering staff and operating costs according to the modalities defined in the agreement;
- **the promoter**, who undertakes to carry out the subsidized research, without profit motive, in accordance with the project approved by the F.R.S.-FNRS;
- **the promoter's host institution**, which undertakes to assume the financial responsibility and the accounting management of the grants awarded, as well as the management of staff, equipment, and intellectual property resulting from the research project.

The research agreement shall specify the useful provisions concerning the utilization and management of the funding, the recruitment of staff, as well as the ownership of the equipment and research results.

The agreement shall include unilateral termination clauses, which must be duly notified.

Any modification to the provisions of the agreement must be subject to an addendum established according to the same procedure as the original agreement.

#### Article 41

The financial commitment of the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg is limited to the overall amount mentioned in the agreement.

The funds are available provided that the Télémie initiative provides the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg with the necessary financial means to cover the expenses.

#### Article 42

The funding is available for the duration of the agreement, increased by a period of 12 months.

#### Article 43

Staff costs may only be used for the staff positions included in the agreement. No change of staff position is allowed during the project.

Information relating to the person recruited for a staff position must be transmitted by the promoter in accordance with the procedure defined in Article 58.

The same person may be recruited for a **Postdoctoral Researcher** position for a maximum duration of 4 years. Consequently, any extension intended for a postdoctoral researcher who has already benefited from the maximum duration of 4 years on this type of position is ineligible.

The same person may be recruited for a **Clinical Postdoctoral Researcher** position for a maximum duration of 6 years. Consequently, any extension intended for a postdoctoral researcher who has already benefited from the maximum duration of 6 years on this type of position is ineligible.

In the event of resignation from a staff position, the promoter may recruit a replacement, provided that the remaining budget for the position is respected and the recruitment complies with the funding period, **EXCEPT** in the case of a doctoral student recruited for a **Doctoral Researcher** or **Clinical Doctoral Researcher** position, who shall not be replaced in the event of resignation.

#### Article 44

Changes within the operating costs initially planned are authorized in accordance with the procedure defined in Article 59.

#### Article 45

Budgetary transfers between staff and operating costs are not authorized.

#### Article 46

A change of promoter is authorised during the project.

In this case, the promoter shall communicate to the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg the name of a replacement from the same institution who complies with the eligibility criteria referred to in Articles 8 and 9.

Any change of this type requires the agreement of the current promoter, the intended new promoter, as well as the academic authorities (rectors) of the institution (or equivalent authority if the institution does not have one).

The agreement of all these parties is transmitted to the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg, which will draw up an amendment to the agreement concerned.

#### Article 47

Unused sums at the end of the utilization period shall return to the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg.

### **III- C.: ACCOUNTING MANAGEMENT**

#### Article 48

The financial department of the promoter's host institution shall ensure the accounting administration of the funding awarded.

#### Article 49

The F.R.S.-FNRS shall reimburse the expenses charged within the framework of a funded research project carried out within a university of the French-speaking Community of Belgium (CFB) upon presentation of supporting documents.

The Fondation Kiwanis Luxembourg shall reimburse the costs charged within the framework of a funded research project carried out within a Luxembourg (LUX) institution upon presentation of supporting documents.

#### Article 50

Reimbursement of staff costs requires prior transmission of information about the person concerned in accordance with the procedure defined in Article 58.

Any request for reimbursement of staff costs for which this information has not been transmitted in advance is ineligible.

#### Article 51

The financial department of the institution is invited to transmit the supporting documents to the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg as early as possible.

For staff costs for a given calendar year, the supporting documents must be transmitted before March 1<sup>st</sup> of the following year.

For operating costs, the deadline for transmitting the supporting documents is set before March 1<sup>st</sup> immediately following the expiry date for the use of the funding concerned.

Any supporting document that is not submitted on time is ineligible and will not be reimbursed.

#### Article 52

The supporting documents must mention the reference of the research agreement.

Any supporting document that does not bear the adequate reference is ineligible and will not be reimbursed.

## **CHAPITRE IV : RIGHTS AND OBLIGATIONS**

### **IV- A.: HOST INSTITUTION**

#### **Article 53**

The promoter's host institution is responsible for the accounting management of the funding awarded, in compliance with the provisions set out in the preceding section.

The host institution takes financial responsibility arising from the granting and use of this funding.

#### **Article 54**

The recruitment of staff is carried out by the host institution in accordance with the salary scales and regulations in force within that institution.

It is the responsibility of the institution to ensure that the degree of the recruited staff is fairly reflected in their remuneration to avoid any situation where the qualification would be exploited without adequate salary compensation.

The institution itself determines the status of the staff to be recruited and is solely responsible for this decision. It expressly undertakes to bear all consequences that would result from an erroneous application of social and fiscal legislation regarding the treatment of sums paid to the recruited staff and of any eventual provision it may have omitted to apply for the benefit of said staff. The F.R.S.-FNRS or the Fondation Kiwanis Luxembourg cannot be required to intervene a posteriori in the payment of any sum due because of an erroneous determination of the status or an erroneous treatment of the amounts paid to the recruited staff.

At the time of staff recruitment, the institution is required to ensure compliance with the eligibility criteria relating to each staff position as set out in Articles 29 to 35.

The F.R.S.-FNRS or the Fondation Kiwanis Luxembourg reserves the right to verify compliance with these provisions with the institution, and to suspend or cancel the funding in the event of proven non-compliance.

#### **Article 55**

All equipment acquired through funding from the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg becomes the property of the host institution to which the promoter is attached.

The acquisition of any equipment must comply with the relevant provisions defined by the competent department of the host institution.

This institution undertakes, however, to leave the acquired equipment at the disposal of the researchers in order to pursue the research that motivated its acquisition. Furthermore, it undertakes not to dispose of or loan this equipment without the prior written approval of the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg.

If the equipment could only be acquired with the contribution of complementary funding, the F.R.S.-FNRS Board of Trustees or the decision-making body of the Fondation Kiwanis Luxembourg shall decide on the question of ownership with the interested authorities.

In case of a dispute on issues of ownership, the F.R.S.-FNRS and the Fondation Kiwanis Luxembourg recommend that the parties involved ensure the continuity of the research activities of the impacted individuals.

#### Article 56

The intellectual property of the results resulting from the funded research project reverts to the host institution where the project was conducted, and in compliance with any internal regulations adopted on the subject.

If several institutions are involved in the project, the F.R.S.-FNRS and the Fondation Kiwanis Luxembourg recommend that all parties enter into a collaboration agreement at the start of the research stipulating the terms and conditions applicable to publications, confidentiality, as well as the protection and exploitation of the intellectual property rights resulting from the funded research project.

### **IV- B.: PROMOTER**

#### Article 57

The promoter undertakes to implement all necessary means for the proper conduct of the funded research project.

This obligation of means implies that they must deploy their skills, resources, and efforts to achieve the set objectives.

The funding is exclusively awarded for the realization of the research project approved by the F.R.S.-FNRS. The promoter is obliged to devote them to this sole purpose.

The work plan may, where appropriate, be subject to adjustments during execution, provided that these are justified by the needs of the project. Any fundamental change to the research project during execution must receive the prior written approval of the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg.

Any proven failure to comply with these obligations may give rise to measures to suspend or cancel the funding by the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg.

#### Article 58

When the promoter recruits for a staff position as part of the funded project, they are required to transmit the following information via the [e-space](#) platform and the dedicated online tool:

- the name of the person recruited;
- their highest degree;
- the staff position occupied;
- the percentage of time (full time, half-time or part-time with the exact percentage);
- the start and end date of recruitment for this position.

#### Article 59

The promoter is required to notify any budgetary change within the operating costs initially planned for the funded project via the [e-space](#) platform and the dedicated online tool.

Any failure to comply with this notification procedure may affect the accounting monitoring by delaying or preventing the reimbursement of the concerned costs by the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg.



#### Article 60

If the funded project includes a Doctoral Researcher position, the promoter may submit a renewal application to benefit from a second 2-year period for the doctoral student previously recruited for this position, to allow the finalization of their thesis.

If the funded project includes a Clinical Doctoral Researcher position, the promoter may submit up to two renewal applications to benefit from two successive 2-year periods for the doctoral student previously recruited for this position, to allow the finalization of their thesis.

A renewal application must be submitted on the [e-space](#) platform within the framework of the "Renewal" instrument of the Télémie Call. The renewal request shall be introduced during the second year of the grant<sup>3</sup>.

A delay in the recruitment of a given staff does not impact the moment of the renewal application; F.R.S.-FNRS and the Fondation Kiwanis Luxembourg only consider the period initially planned in the agreement<sup>4</sup>.

A renewal application submitted during a Télémie Call must not be considered in the maximum number of staff positions that can be applied for during the call, as defined in the cumulative rules.

#### Article 61

The promoter must follow to the discipline of the host institution where they work and comply with its regulations; they are also required, with regard to the F.R.S.-FNRS or the Fondation Kiwanis Luxembourg, to comply with the regulations concerning the ownership, protection, and valorisation of research results carried out within their institution.

#### Article 62

All funded research projects must comply with the legal provisions in force concerning ethics. This obligation applies to all stakeholders in the project.

Any proven failure to comply with these obligations may give rise to measures to suspend or cancel the funding by the F.R.S.-FNRS after examination by the Board of Trustees, or by the Fondation Kiwanis Luxembourg after examination by its decision-making body.

#### Article 63

In accordance with the [open access policy](#) for scientific publications resulting from research programs supported by the F.R.S.-FNRS, any scientific article produced partially or entirely thanks to this financial support must be deposited in the digital archive of the promoter's institution after the article has been accepted by a publisher.

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<sup>3</sup> **Example:** If a doctoral position is granted from October 1<sup>st</sup>, 2026 to September 30<sup>th</sup>, 2028, a renewal application can be submitted:

- During the Télémie Call 2028 for the renewal of a Doctoral Researcher or the first renewal of a Clinical Doctoral Researcher (i.e., from October 1<sup>st</sup>, 2028 to September 30<sup>th</sup>, 2030).
- During the Télémie Call 2030 for the second renewal of a Clinical Doctoral Researcher (i.e., from October 1<sup>st</sup>, 2030 to September 30<sup>th</sup>, 2032).

<sup>4</sup> **Example :** For a Doctoral Researcher position granted from October 1<sup>st</sup>, 2026 to September 30<sup>th</sup>, 2028, if the recruitment begins on April 1<sup>st</sup>, 2027, their recruitment will run from April 1<sup>st</sup>, 2027 to March 31<sup>st</sup>, 2029, but their renewal application must be submitted within the framework of the Télémie Call 2028 (and not the Télémie Call 2029) (cf. calendar of the example above).

The F.R.S.-FNRS encourages the deposit of any other type of scientific publication, produced partially or entirely by this financial support, in the institutional repository.

The promoter has the obligation to reference the F.R.S.-FNRS as the subsidizing body within the institutional repository in the following manner: "Fonds de la Recherche Scientifique – FNRS (F.R.S.-FNRS)"

Any publication or scientific communication produced partially or entirely thanks to this financial support shall mention the source of this funding in the following manner:

For projects carried out within a university of the French-speaking Community of Belgium (CFB):

"This work was carried out with the financial support of the Fonds de la Recherche Scientifique – FNRS (F.R.S.-FNRS) via the Télévie funding [agreement number]."

For projects carried out within a Luxembourg (LUX) institution:

"This work was carried out with the financial support of the Fondation Kiwanis Luxembourg via the Télévie funding [agreement reference]."

Any publication poster, or presentation produced partially or entirely thanks to this financial support must include:

- the [logo of the F.R.S.-FNRS](#) for projects carried out within a university of the CFB;
- the logo of the Fondation Kiwanis Luxembourg for projects carried out within a LUX institution.

#### Article 64

The promoter undertakes to submit a data management plan (DMP) to the F.R.S.-FNRS by following the instructions and format set out in [this guide](#).

This management plan must be uploaded via [e-space](#).

Any failure to comply with this obligation may be reported to the Board of Trustees of the F.R.S.-FNRS or the decision-making body of the Fondation Kiwanis Luxembourg, which will take appropriate measures.

#### Article 65

The F.R.S.-FNRS collects ex-post quantitative indicators (number of publications, patents, reports, theses, etc.) and the list of publications linked to the awarded funding.

The promoter transmits this data to the F.R.S.-FNRS on [e-space](#) throughout the duration of the funding.

Any failure to comply with this obligation may be reported to the Board of Trustees of the F.R.S.-FNRS or the decision-making body of the Fondation Kiwanis Luxembourg, which will take appropriate measures.

## APPENDIX 1 : LIST OF ELIGIBLE INSTITUTIONS

<p><b>Promotrice ou Promoteur d'une université de la CFB /</b> <i>Promoter of a CFB university</i></p>	<ul style="list-style-type: none"> <li>• <b>Universités de la Communauté française de Belgique (CFB)</b> <b><i>Universities of the French-speaking Community of Belgium (CFB)</i></b>   Université catholique de Louvain (UCLouvain)  Université libre de Bruxelles (ULB)  Université de Liège (ULiège)  Université de Mons (UMons)  Université de Namur (UNamur) </li> </ul>
<p><b>Promotrice ou Promoteur d'une institution du LUX /</b> <i>Promoter of a LUX institution</i></p>	<ul style="list-style-type: none"> <li>• <b>Institutions du Grand-Duché de Luxembourg (LUX)</b> <b><i>Institutions of the Grand Duchy of Luxembourg (LUX)</i></b>   Luxembourg Institute of Health (LIH)  Université du Luxembourg (UNI.LU) </li> </ul>

## APPENDIX 2 : F.R.S.-FNRS LIST OF UNIVERSITY HOSPITALS AND HOSPITAL SERVICES

<p><b><u>Hôpitaux et services hospitaliers universitaires rattachés à l'UCLouvain</u></b>  <i>/ UCLouvain Hospitals and University hospital departments</i></p>	<ul style="list-style-type: none"> <li>• CLINIQUES UNIVERSITAIRES SAINT-LUC</li> <li>• CLINIQUES UNIVERSITAIRES MONT-GODINNE</li> </ul>
<p><b><u>Hôpitaux et services hospitaliers universitaires rattachés à l'ULB / ULB</u></b>  <i>Hospitals and University hospital departments</i></p>	<ul style="list-style-type: none"> <li>• HÔPITAL ERASME</li> <li>• INSTITUT JULES BORDET</li> <li>• CHU BRUGMANN : <ul style="list-style-type: none"> <li>○ Service de médecine (comprend aussi la dermatologie)</li> <li>○ Service de chirurgie</li> <li>○ Service de gériatrie</li> <li>○ Service de psychiatrie</li> <li>○ Service de revalidation physique</li> <li>○ Service d'anesthésie</li> <li>○ Service d'hospitalisation chirurgicale de jour</li> <li>○ Service de biologie clinique</li> <li>○ Service d'imagerie médicale</li> <li>○ Service de médecine nucléaire</li> <li>○ Service d'hospitalisation non chirurgicale de jour</li> <li>○ Service d'anatomie pathologique</li> <li>○ Service d'immuno-hématologie-transfusion</li> <li>○ Service des soins intensifs</li> </ul> </li> <li>• HUDERF : <ul style="list-style-type: none"> <li>○ Service de pédiatrie comprend toutes les cliniques spécialisées liées à la pédiatrie (cardiologie, endocrinologie, gastro entérologie, diabétologie, néphrologie, douleurs et soins palliatifs, pneumologie, néonatalogie, soins intensifs et urgence, nutrition et maladies métaboliques, cancéro hématologie, neurologie)</li> <li>○ Service de psychiatrie infanto-juvénile</li> <li>○ Service de chirurgie cardiaque et pédiatrique</li> <li>○ Service d'anesthésiologie</li> <li>○ Laboratoire de biologie clinique</li> <li>○ Service d'anatomie pathologique</li> <li>○ Service de dermatologie</li> </ul> </li> <li>• CHU SAINT-PIERRE : <ul style="list-style-type: none"> <li>○ Service de diagnostic et traitement chirurgical comprenant : <ul style="list-style-type: none"> <li>▪ Service de chirurgie digestive</li> <li>▪ Service d'orthopédie</li> <li>▪ Service de chirurgie vasculaire et thoracique</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Clinique de chirurgie réparatrice</li> <li>▪ Service d'urologie</li> <li>▪ Service de stomatologie et chirurgie maxillo-faciale</li> <li>▪ Service d'ORL</li> <li>▪ Service d'ophtalmologie</li> <li>○ Service de diagnostic et de traitement médical comprenant : <ul style="list-style-type: none"> <li>▪ Service des soins intensifs</li> <li>▪ Service de pneumologie</li> <li>▪ Service de gastro-entérologie</li> <li>▪ Service de neurologie</li> <li>▪ Service d'hématologie-oncologie</li> <li>▪ Service d'endocrinologie</li> <li>▪ Service de médecine physique</li> <li>▪ Service de revalidation cardio-pneumo</li> <li>▪ Service de dermatologie</li> </ul> </li> <li>○ Programme de soins « patient gériatrique » comprenant : <ul style="list-style-type: none"> <li>▪ Service de gériatrie</li> <li>▪ Service de psycho-gériatrie</li> </ul> </li> <li>○ Service des maladies contagieuses</li> <li>○ Service des maladies infantiles comprenant : <ul style="list-style-type: none"> <li>▪ Service de pédiatrie</li> <li>▪ Service de néonatalogie</li> <li>▪ Service de pédo-psychiatrie</li> </ul> </li> <li>○ Service d'anesthésiologie-réanimation</li> <li>○ Service des urgences</li> <li>○ Service de gynécologie-obstétrique comprenant : <ul style="list-style-type: none"> <li>▪ Service de gynécologie</li> <li>▪ Service d'obstétrique</li> <li>▪ Clinique de sénologie</li> </ul> </li> <li>○ Service « pathologies cardiaques » comprenant : <ul style="list-style-type: none"> <li>▪ Service de cardiologie</li> <li>▪ Service de chirurgie cardiaque</li> <li>▪ Service de revalidation cardia-pneumo</li> </ul> </li> <li>○ Laboratoire de biologie clinique LHUB</li> </ul>
<b>Hôpitaux et services hospitaliers universitaires rattachés à l'ULiège /</b> <i>ULiège Hospitals and University hospital departments</i>	<ul style="list-style-type: none"> <li>• CHU LIÈGE</li> <li>• C.H.R. DE LA CITADELLE <ul style="list-style-type: none"> <li>○ Service d'anatomie pathologique + dermatopathologie</li> <li>○ Service d'anesthésie et réanimation</li> <li>○ Service de chirurgie cardio-vasculaire</li> <li>○ Service de gynécologie-obstétrique</li> <li>○ Service d'hématologie clinique</li> <li>○ Service de neurologie</li> <li>○ Service de néonatalogie</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Service de pédiatrie</li> <li>• CENTRE HOSPITALIER DU BOIS DE L'ABBAYE ET DE HESBAYE - SITE SERAING <ul style="list-style-type: none"> <li>○ Service de gynécologie-sénologie-obstétrique</li> </ul> </li> </ul>
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